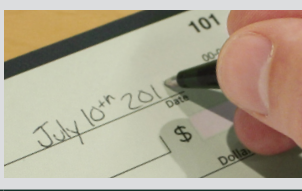
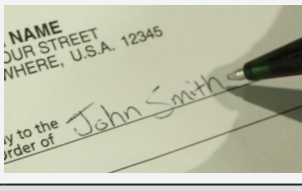

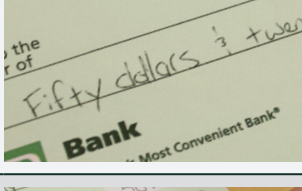
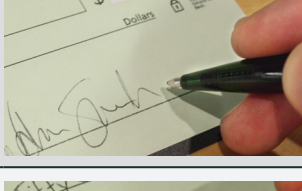



Which Banking Features are Important to You?

Remember that checks do take some time to write and not every place will accept them, but there also are benefits to writing a check. Checks help you to track your spending and they are safer to send in the mail than cash.

Directions:

Using the information card given to you by your instructor, fill out the blank check on Page 2. Use these step-by-step instructions to help you as you go, and place a ✓ next to each step completed.

Place a ✓ next to each step completed		
1		Write the date in the upper right corner above the line marked DATE.
2		Write the name of the person or business the check is for next to the line that says, "Pay to the order of."
3		Write the correct amount of the check to the right of the dollar sign using dollars and cents. If the check is for fifty dollars and twenty-three cents, write "50.23."
4		Write the amount of the check in word form below the "Pay to the Order of" line. Make sure you also express the amount of cents if there are cents. For example, \$50.23 would be written "fifty and 23/100."
5		Sign your name on the line in the bottom right corner. A check is not official if it is not personally signed.
6		Fill out the memo section on the bottom left of the check where it says "memo" or "for." This will help you remember what the check is for.

Blank Check


YOUR NAME
123 YOUR STREET
ANYWHERE, U.S.A. 12345

101
00-00/000

Date _____

Pay to the Order of _____ \$

Dollars  Security Features Details on Back.

 **Bank**
America's Most Convenient Bank®

For _____ MP

⑆000000000⑆ 1234567890101

Harland Clarke TD Bank, N.A.